

Student Organization Re-activation Process

Re-Activation Policy For Inactive Student Organizations that were already approved by the Campus Life Committee:

Student Organizations that have gone inactive in Presence for 1 (or more) semester(s), but were previously approved by the Campus Life Committee, are required to complete ALL of the following steps in order to be reactivated as a recognized student organization on campus:

Step One: Fill out the [Organization Re-Registration Form](#) Presence.

Step Two: Find a university employee who is willing to serve as the student organization campus adviser. The faculty/staff member must complete the [Advisor Confirmation Form for New Student Organizations](#) in Presence. Additional advisor information can be found in the [Advisor Handbook](#).

Step Three: Find ten (10) students (minimum) interested in joining your organization. They ALL need to complete the [Interest to Join New Student Organization Form](#) in Presence before moving on to the next step.

Organizations will receive a **notice of final approval** from the Department of Student Leadership & Engagement only when **Steps 1-3 ALL have been completed.**

Step Four: Once you have been approved as a student organization officially recognized by USC Aiken, please review our [Student Organization Handbook](#) before conducting any organizational activities.