

# Discrimination/Harassment Complaint Form

USC Aiken • Human Resources /471 University Pkwy, Penland 116, Aiken, SC 29801

(Ph) (803) 641-3645 • (Fax) (803) 641-3693

To file a complaint, please complete and return this form to Human Resources.

You may return via fax (803) 641-3693, email to [CarlaH@usca](mailto:CarlaH@usca), or by mail to  
USC Aiken Human Resources, ATTN: Carla Hayes, 471 University Pkwy, Penland 116, Aiken, SC 29801 (803) 641-3645

Name \_\_\_\_\_

Address \_\_\_\_\_

City State Zip Code \_\_\_\_\_

Home Telephone \_\_\_\_\_ Business Telephone \_\_\_\_\_

Department \_\_\_\_\_

Nature of discrimination/harassment: \_\_\_\_\_ Age \_\_\_\_\_ National origin \_\_\_\_\_ Sexual harassment

\_\_\_\_\_ Color \_\_\_\_\_ Genetics \_\_\_\_\_ Sexual orientation

\_\_\_\_\_ Disability \_\_\_\_\_ Race \_\_\_\_\_ Veteran's status

\_\_\_\_\_ Gender \_\_\_\_\_ Religion

Date of Alleged discrimination \_\_\_\_\_

Department/individual whom you believe has discriminated against you \_\_\_\_\_

May we contact department/individual? \_\_\_\_\_ Yes \_\_\_\_\_ No

Describe alleged incident (use additional sheets if necessary) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Remedy requested \_\_\_\_\_

\_\_\_\_\_

The information provided above is true and correct to the best of my knowledge.

Signature \_\_\_\_\_

Human Resources will contact you in a timely manner.