



Etherredge Center Venue, Personnel, Services, and Equipment Fee Sheet

Effective June 6, 2023

Last rate change: June 1, 2019

Note: Effective June 6, 2023, the University of South Carolina Aiken is required to charge 8% sales tax on equipment used during rentals. This will apply to any and all equipment used, and will be charged at a single, daily rate. "Equipment" includes (but is not limited to): tables, chairs, music stands, podiums, computers, lighting equipment, sound equipment, and projection equipment. Sales tax will NOT be charged on Venue, Personnel, or Service charges.

Not-for-profit organizations that are exempt from paying sales tax must provide a copy of the South Carolina Department of Revenue tax exempt form to avoid these charges.

Venue	Fee
Mainstage Theatre – Day 1	\$800.00
Mainstage Theatre – Day 2	\$600.00
Mainstage Theatre – Day 3 and subsequent days	\$400.00
Upper/Lower Lobby Galleries*	\$350.00
O’Connell Theatre	\$400.00
Costume Studio	\$200.00
Classroom/Studio space	\$200.00

**Rental fee for Upper and Lower Lobby Galleries is NOT charged when Mainstage or O’Connell Theatres are rented.*

Personnel	Fee
Professional Staff (Box Office Manager, House Manager, Production Manager)*	\$20.00 per hour (\$40.00 minimum), per employee
Student Staff (Technical, Run-Crew, Box Office, Front of House)**	\$12.00 per hour, per employee
Custodial	\$25.00 per hour, per employee

House Manager and Production Manager are **required to be present for all ETHC events.*

***Number of Student Staff needed (if any) will be determined by Etherredge Center Assistant Director and Production Manager at the pre-event Production Meeting, and communicated to client ahead of time.*

Services	Fee
Ticket set up fee	\$25.00
Ticket sales	\$3.00 per ticket
Tickets ordered from vendor	Cost + 5% service fee
Piano Tuning	\$200.00

Equipment	Fee (does not include tax)
Equipment usage – Day 1	\$150.00
Equipment usage – Day 2	\$100.00
Equipment usage – Day 3 and subsequent days	\$75.00