

Extension Proposal Review Rubric

Student name:

Project title:

Please rate the proposal on the following dimensions, listed in decreasing order of importance, by selecting the most appropriate choice. Please provide constructive comments. **Ratings and comments will be provided VERBATIM to the student and mentor.**

Criteria weight		Exemplary (x4)	Very Good (x3)	Good (x2)	Needs significant improvement (x1)	Missing
50	Student's clarity of explanation					
8	Research topic or question points	Strongly articulated topic/question; clearly connects with background and project plan 32	Clear topic/question; may have minor issues with connection between topic, background and/or project plan 28 24	Topic/question good; may have some disconnect between topic, background, and/or project plan 20 16	Topic/question vague or weak and/or little connection between topic, background, and/or project plan 12 8	
20	Project plan or how the question is to be answered points	Strong evidence of thought and planning (details clearly articulated) 80	Good evidence of thought and planning (e.g., some details missing or confusing) 70 60	Some evidence of thought and planning (e.g., few details or plan not presented logically) OR multiple minor flaws in plan 50 40	Little evidence of thought or planning (e.g., little to no details; confusing) OR significant flaws in plan 30 20	
8	Significance or impact of project (can be limited to impact on student) points	Clearly articulated, strong statement of why this project is important 32	Good effort to describe project's importance; could be stated more clearly 28 24	Some effort to describe project's importance; explanation may be difficult to understand 20 16	Little to no reference to project importance or not understandable 12 8	No impact statement 0
8	Writing style points	Clear, persuasive, and logical; well organized with few to no errors 32	Good overall; minor issues with clarity, logic, or level of details; few errors 28 24	Adequate writing; isolated areas lacking clarity/details and/or too many errors 20 16	Poorly written overall; confusing, lacking necessary details; excessive or significant errors 12 8	
6	Timeline points	Clear and detailed plan for completing work within project timeframe 24	Some details provided; additional specificity would be helpful 21 18	Vague references to project timing 15 12	Little to no details provided 9 6	No timeline provided 0

Comments for Student's clarity of explanation:

			Exemplary (x4)	Very Good (x3)	Good (x2)	Needs significant improvement (x1)	Missing
30 Mentor-Student collaboration (please consider both the form and information within the proposal itself)							
	8	Student readiness for project (based on writing, depth of knowledge) points	Strong evidence student is prepared for project (through classes, previous experience, etc) 16	Good evidence of readiness AND/OR good plan/support for gaining needed skills 14 12	Little evidence of readiness AND/OR weak plan/support for gaining needed skills 10 8	Student does not seem ready for project and no structure/plan of support 6 4	
	7	Student gain points	Strong and clearly define description of student gains 28	Good description of gains; may need additional project specific details 24.5 21	Generalized description and/or few project specific student gains 17.5 14	Vague description with no project specific gains 10.5 7	
	7	Outcomes, deliverables, and dissemination points	Clear and specific plan/outline 16	Good description; may need additional project specific details 14 12	Generalized description and/or few project specific details 10 8	Vague plans and/or outline 6 4	No plans and/or outline 0
Comments for Mentor-Student collaboration:							
20 Overall Merit							
			Excellent overall topic, project plan, and design 80	Overall topic, project plan, design good; additional details needed 70 60	Some concerns with topic, project plan or design (recommend revise & resubmit) 50 40	Topic, project plan or design is vague or has significant flaws (recommend revise & resubmit) 30 20	Not an appropriate topic, project plan, and/or design 0
Comments for Overall Merit:							